



Queensbury Academy  
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Dear Parent/Carer

We are now able to inform you of our plans for Year 10 to have some face to face support with subject teachers from the **22nd of June**. As you might be aware, the government have published guidance on the approaches and actions schools can take to ensure risk is minimised and the Academy is a safe place. One of these actions is to limit the number of students on site at any one time to a maximum of a quarter of the Year 10 and 12 cohorts combined so we have redesigned our curriculum offer based on this guidance.

Students will initially be invited in on a Monday, Tuesday and Wednesday to study for an hour and a half each day. They will be studying English, Maths and Science in turns on the three days. Students will have access to these sessions fortnightly.

We want to reassure you that we have followed the Government guidance by putting several measures in place to keep everyone safe and to prevent groups mixing. These include:

- tissues/ hand sanitiser/ wipes in venues and each student given access to a personal bottle
- entry/exit procedure to ensure staggered times, finishes and social distancing
- hand washing or sanitizing on arrival
- doors, where possible, propped open to limit door handle use
- small numbers on site at any one time
- students and staff in separate designed pods to limit numbers and contact
- each pod will be in our larger classroom spaces in the East building with the windows open and if the weather is nice, then some could be placed outside
- cleaning of venues and communal areas each day
- reminders of social distancing in place
- new amendments to our behaviour policy and home school agreement [Behaviour Policy and Home School agreement Covid-19 Addendums](#)

Students will use the main entrance off Langdale Road and will wash/sanitize their hands at one of our cleaning stations. Students should maintain social distancing at all times when on site and travelling to and from the Academy. If you are to drop your son/daughter off at the Academy, then please would



you mind doing this at a side road off Langdale road, as the local authority are asking there to be distance between parent drop offs and the Academy.

Year 10 are not allowed in Central or West buildings as these areas are used by other year groups. Students must bring their own equipment and water bottle. They can bring their own sanitizer bottle. They do not need to wear masks or gloves but can bring these in if they wish. Students should wear clean clothes each time they visit the Academy and change/wash their clothes once home. If any student starts to feel unwell whilst on site, they must tell a member of staff immediately. We have a designated medical isolation room for anyone who becomes unwell. Obviously, students should only come in if they feel well and healthy.

This offer will supplement the online education that is already in place which remains the main way we are educating your son/daughter. Based on our staffing capacity, we have calculated a maximum amount of students we can fit in at one time and so please be aware the curriculum offer could change if we get more students wanting to come or if we have fewer staff available. We will inform you if the offer changes. Please also be aware, if in the circumstance that a member of staff is unwell and cannot facilitate the face to face support, then the session would not run and your son/daughter will be sent home and we could inform you of this.

If you would like your son/daughter to come in for some face to face support for their studies, then please complete this form [Year 10 face to face support request form](#) by **Thursday, June 11th**. We will try our best to accommodate any requests received after this date however we cannot guarantee we will be able to. Timetables will then be sent out by **June 19<sup>th</sup>**.

In the meantime, if you have any questions, please do get in contact through the face to face support request form.

Kind regards,

Mark Little  
Principal

