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Dear Parents, Carers and Students from Year 10.

We hope this letter finds you and your families healthy and well. As you know we have been setting work for students to complete online and we appreciate this is challenging for students and families for a variety of reasons. To gather feedback on this, we recently sent out an ICT survey which provided students with the opportunity to give us some feedback. As a result, one of the areas that students felt needed to be developed was to ensure students can access their work in a more streamlined manner. We have been impressed with how easily students have used Teams to check in with their tutor group on a weekly basis and therefore it makes sense to use Teams as a platform for all online learning. From Monday May 11, Year 10 remote learning will be placed in Teams.

Students will still receive notification of this work and how to access it through Edulink, as this system is working well and allows you, as a parent, to see what work is being set. The details in Edulink will be brief, directing student to the lesson on Teams. To support this transition, we are currently producing some simple to follow material which will show students how to use Teams in this manner. This will be shared through Edulink and through the Teams tutor groups. You can also find links to these student guides documents below.

Links to Student Guide documents.

[PDF - Student Guide to Using Teams for Subject Classes](#)

[Video - Student Guide to Using Class Notebook in Teams](#)

[Video - Student Guide to Using Assignments in Teams](#)

Thank you for your support with helping students engage with the work being set. We know that this is not always easy and would urge you to contact us if there is anything more, we can do to support you at home.

Finally, I hope you all stay healthy and well, both in body and mind.

Yours sincerely

Mr Raw
Vice Principal

