



Dear Parents and Carers,

Planning for partial school closures

With the continued spread of the COVID-19 coronavirus, we have begun putting plans in place to try to minimise potential disruption to teaching due to staff illness.

If staffing numbers fall below a safe level to keep the whole school open, we will follow the guidance given by the Department for Education at that time.

To aid our planning, please can you complete the reply slip attached.

This is entirely optional, however, it will enable us to plan for pupil learning and appropriate pastoral care, as well as contingency planning. Please see our school Privacy Notice if you want to know more about how we use information. This is available here [Privacy Notice](#)

At this stage we are still waiting for firm guidance from the Department for Education, however as soon as we know more we will communicate with you. The information we are gathering will just help us respond rapidly.

Please bear with us through these challenging times and be assured that we are doing our very best to respond to this rapidly evolving situation in the interests of everyone in our school community.

Thank you for your continued support and understanding.

Regards

Kim Morena
Business Manager
Queensbury Academy



Reply Slip

Pupil Name **Class**

Please tick the box below to indicate whether either of you work in any of these groups.

Parent 1 Parent 2

- National Health Service staff
- Teachers and nursery nurses
- Police officers, Community Support Officers and some civilian police staff
- Prison officers or other Prison staff
- Probation Service staff
- Social workers, educational psychologists, and therapists
- Local Authority Planners
- Firefighters
- Connexions Personal Advisers
- Ministry of Defence personnel
- Environmental Health Officer
- Highway Agency Traffic Officers

If you are not represented in the list above, please confirm your current employment below.

Parent 1: Other

Parent 2: Other

Please return to the school office as soon as possible, or no later than 20.3.20.