

Home School Agreement – Covid-19 Addendum

Introduction

During times of hardship, it is of utmost importance our school community works together to ensure the safety and wellbeing of our children. This Home School Agreement Addendum provides an update to our existing Home School Agreement and highlights some new commitments we expect parents to make whilst also summarising the additional action the school will make during this period.

This addendum applies during the period of the school's phased reopening and continued operation until all additional national measures for hygiene and distancing are lifted. Our existing Home School Agreement continues to apply throughout this period.

Our Home School Agreement and this addendum applies to all pupils currently attending Queensbury Academy school, including those for whom the attendance is temporary due to Covid-19.

Parents agree to:

- Abide by government guidance as it evolves, including following the rules on social distancing.
- Follow the new pick up and drop off rules set by the school. This includes:
 - Arriving on time and only at the times specified for your child
 - socially distancing at the school gates and on the journey to and from school: please stay at least 2 metres away from others (please phone if you need to speak to staff)
 - only one parent/carer at pick up/drop off - if possible, please leave other children at home
 - If driving, park, drop off and collect away from the school to avoid crowding at school gates
- Not send your child into school if he/she is unwell or presents symptoms of Covid-19, including
 - **high temperature** – this means you feel hot to touch on your chest or back (you do not need to measure your temperature)
 - **new, continuous cough** – this means coughing a lot for more than an hour, or 3 or more coughing episodes in 24 hours (if you usually have a cough, it may be worse than usual)
 - **loss or change to your sense of smell or taste** – this means you've noticed you cannot smell or taste anything, or things smell or taste different to normal
- Pick your child up from school as soon as possible if you are informed your child is unwell or presenting any Covid-19 symptoms.
- Ensure your child attends school in freshly washed clothes each day of attendance – this does not need to be school uniform.
- Ensure you and your child (and any other child you need to bring with you) washes their hands properly before attending school
- Communicate with the school about the attendance of your child on a timely basis.
- Inform the school if your child becomes unwell with Covid-19 symptoms at home; and urgently if they test positive for Covid-19
- Contact the school by telephone in relation to any issues and not arrive at the school without an appointment
- Ensure their child travels to school within current social distancing guidelines and does not arrange to meet up in large groups to attend or leave school
- Talk with their child about the need for rigorous handwashing practices when arriving at and during school time

- Ensure their child has the necessary school equipment for lessons to avoid sharing resources
- Provide snacks and water bottles for their child as felt necessary

The school has:

- Carried out a detailed Covid-19 Risk Assessment which we will keep under review as matters progress.
- Carried out detailed planning and organisation for the wider reopening, with detailed consideration of government guidance.
- Introduced an enhanced cleaning schedule and introduced new hygiene and hand washing procedures for all staff and pupils.
- Reviewed and updated our Safeguarding procedures.
- Reviewed and updated our Behaviour Policy in the light of Covid-19 and highlighted the need for all students to understand and follow Health and Safety guidance
- Risk assessments available for any student where there are concerns or evidence that social distancing measures cannot or are not being adhered to
- Limited class sizes to 15 or less ensuring two metre social distancing is in place
- Reviewed our use of indoor and outdoor spaces for teaching and learning.
- Staggered arrival and departure times to reduce contact between groups of children and staff.
- Timetabled that students are only in school for teaching contact time
- Limited the amount of staff in school at one time
- Put in place training on all new rules and procedures and introduced social distancing measures for school staff.
- Carried out specific employee risk assessments.
- Created a dedicated separate room for anyone with Covid-19 symptoms and put in place detailed procedures for anyone who falls unwell whilst at school.
- Ordered Personal Protective Equipment to be ready for the limited times for when it will need to be used, for example when a person falls unwell with Covid-19 symptoms.

The above list highlights some of the most relevant protective measures we have taken in order make the school as safe a space as possible to care for your children during this time, this list is not exhaustive and the measures taken will continue to adapt and evolve as matters progress.