

SECTION B – APPLICATION FOR THE DISCRETIONARY BURSARY Level 2 & 3

Student's surname	
Student's forename(s)	
Student's place and date of birth	
Address (including post code)	
Telephone number	
Email address	

The qualifying criterion for claiming this bursary is as a student whose parents or carers are in receipt of:

Criteria	Tick as applicable
Income support*	
Income based Jobseeker's Allowance	
Support from the National Asylum Support Service	
Child Tax Credit and have an annual income, assessed by the Inland Revenue, that does not exceed the level set by the Inland Revenue for the relevant tax year: £16,190	
Guarantee element of State Pension Credit	
Income related Employment and Support Allowance*	

Or, I as a student:

Criteria	Tick as applicable
Am in receipt of Free School Meals	
Have a long term medical condition that can affect my studies	
Be providing care to a sick or disabled relative	

Evidence to include should be:

- For Income support, Income based Jobseeker's Allowance, Support from the National Asylum Support Service, Child Tax Credit, Guarantee element of State Pension Credit or Income related Employment and Support Allowance – relevant and documentation showing proof of entitlement
- For Free School Meals – normally no proof will be required as we will already have the necessary documentation
- For a long term medical condition – a letter from your GP/consultant confirming the nature of your medical condition and how it affects your studies.

*From 2013 there is the phased introduction of the Universal Credit to replace Income Support and Employment Support Allowance and Personal Independence Payments to replace the Disability Living Allowance. Where applicable, these benefits will be taken into consideration in place of those listed.

Please provide original documents. These will be returned to you.

Details of evidence provided:

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Please provide a brief description of what any discretionary bursary you receive will be used for. Include approximate costs.

The money provided by the discretionary bursary will be used for:

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Student's Bank/Building Society Account Details:

Please note that this account must be one that accepts direct credits. Missing or incorrect details will delay payments.

Account Holder's Name	
Sort Code	
Account Number	
Building Society Roll No. (if applicable)	

Declaration of student:

- I confirm that I am eligible to receive the discretionary bursary according to the criteria that I have selected above
- I have included the relevant documentary evidence
- I will notify the school immediately if I decide to leave the school before the end of the academic year
- In the event of overpayment, for any reason, I undertake to refund the overpayment on being called to do so.

Signature of student: _____ Date: _____

Declaration of parent (if in receipt of a qualifying benefit):

- I confirm that I am in receipt of the qualifying benefit according to the criteria that I have selected above
- I have included the relevant documentary evidence
- I will notify the school immediately if my circumstances change and I cease to receive the relevant qualifying benefit.

Name of parent: _____

Signature of parent: _____ Date: _____